

REF: NHS/16/2026/2027

NAME _____

P.O. BOX _____

TEL. _____

DATE _____

RE: 2026/2027 SCHOOL SUPPLIES – PRINTED MATERIAL- EXERCISE BOOKS,

FOLDERS&ENVELOPES

ITEM	UNIT	PRICE PER UNIT
Exercise Books (Headed) -200pg ruled	Gross	
-200pg squared	Gross	
- 120pg ruled	Gross	
- 120pg squared	Gross	
NB: ALL SHOULD BE A4 Kasuku brand – as per sample		
Printed Envelopes – DL (PRINTED WITH SCHOOL LOGO)	PC	
Printed Envelopes – A4(PRINTED WITH SCHOOL LOGO)	PC	
Printed Envelopes – C5 (PRINTED WITH SCHOOL LOGO)	PC	
Folders (PRINTED WITH SCHOOL LOGO) AND WITH A FASTENER	PC	

NB: - 1. NOTE THAT THIS IS NOT LOCAL PURCHASE ORDER (L.P.O)

2. TAKE NOTE THAT GOODS ARE NOT PAID ON DELIVERY

(a) Please indicate the maximum length of time you can wait for payments as you continue supplying
I.e. 1 month / 2 months / 3 months / 4 months/ 5 months/ 6 months.

I can wait _____ months

(b) Price changes will not be allowed for goods supplied within the first 90 days (3 months) are over. Completed forms in sealed envelopes clearly marked "**Tender No. _____**" as above should be addressed to THE CHAIRMAN TENDER COMMITTEE NYERI HIGH SCHOOL, BOX 337 NYERI, and returned on or before 30TH JUNE 2026 by **10.00am**. Opening of the tenders will be done immediately thereafter

Requirements:

- Registration certificate
- P.I.N certificate
- Valid Tax compliance certificate
- Company profile
- Contact.

The committee reserves the right to reject any tender either in part or in full without giving reasons.

THE SECRETARY
TENDER COMMITTEE